

JAWAHAR NAVODAYA VIDYALAYA

(An autonomous organization under Ministry of Human Resource Development,

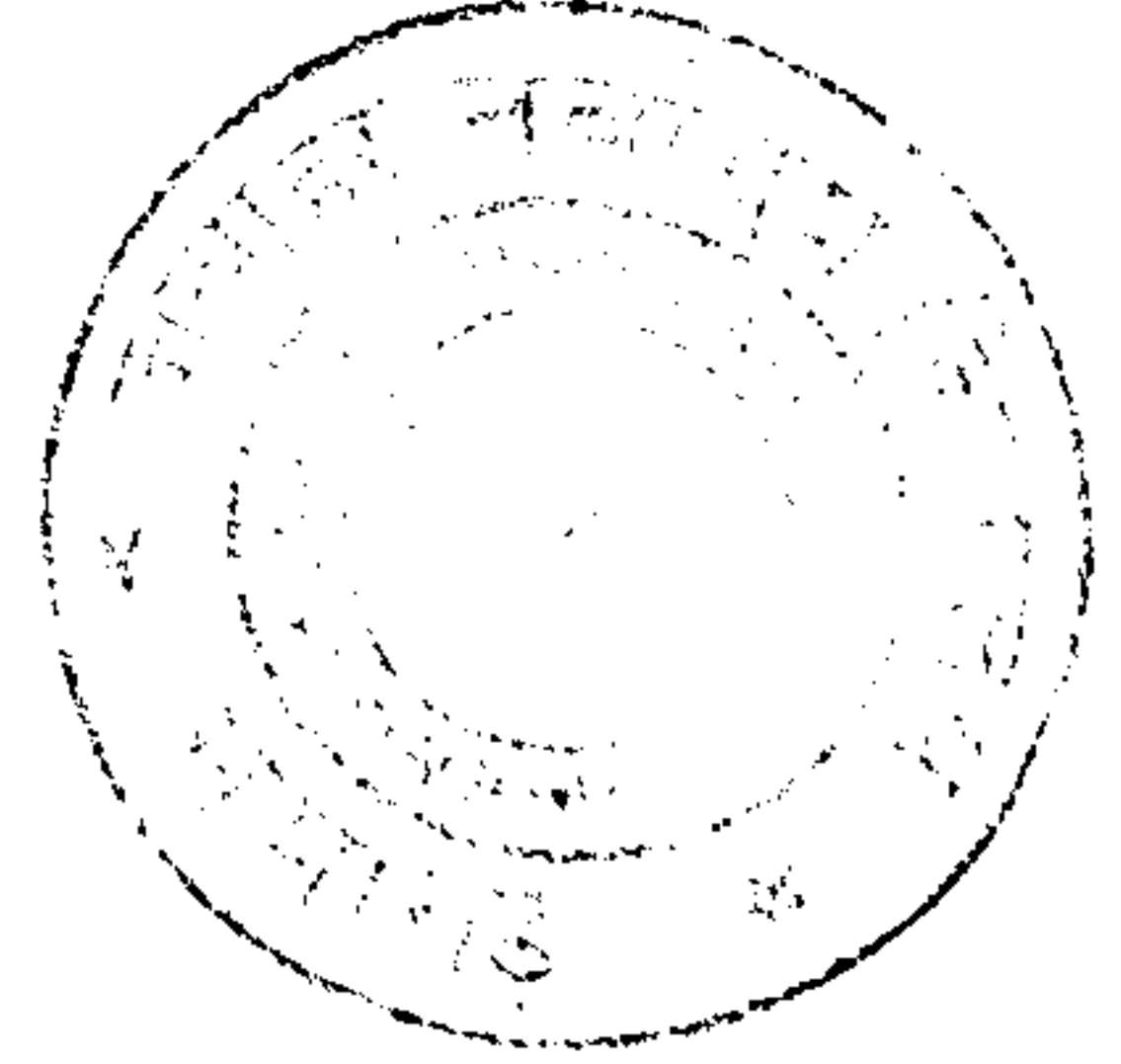
Department of School Education and Literacy)

Government of India

AT/PO-NABAGHANPUR DIST-NAYAGARH (ODISHA)-752070

Ph.No.06753-253266/67

Website : jvnayagarh.nic.in



TENDER DOCUMENT FOR

HIRING OF VEHICLE

Price : Rs.200.00

(Those who download the tender document from Website: jvnayagarh.nic.in should enclose a Demand Draft for Rs.200/- in favour of Principal, JNV, Nayagarh/or deposit in the vidyalaya Account No.3368101002398 IFSC Code CNRB0003368 Canara Bank, Nayagarh(the Bank Draft / Counterfolio to be attached with the tender document) towards cost of the tender documents)

JNV, NAYAGARH



Sl. No. _____

Date of Issue _____

Cost of Rs.200/-(Rupees Two Hundred Only)(Non refundable) deposited in the office of the JNV, Nayagarh
Vide Receipt No. _____
Dated _____

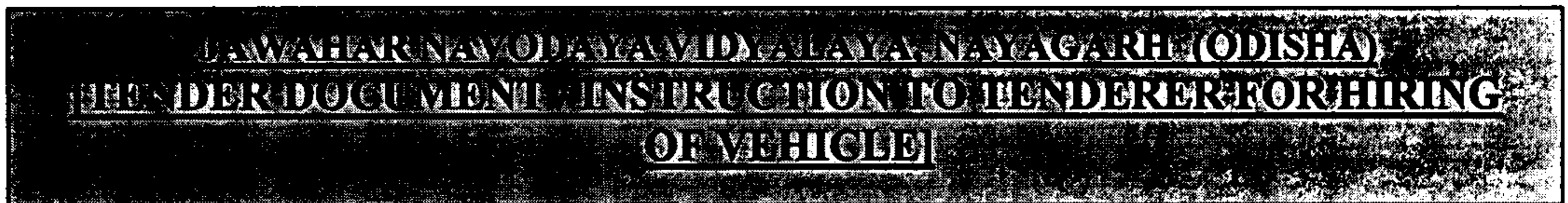
OR

Deposited through Demand Draft
No. _____ dated _____ for
Rs.200/- drawn on _____
(Name of the Bank) in
favor of the Principal, JNV, Nayagarh
Payable at Nayagarh /or deposit in the
vidyalaya Account No.3368101002398 IFSC
Code CNRB0003368 Canara Bank,
Nayagarh(the Bank Draft / Counterfolio to
be attached with the tender document)

Last date and time for sale of Tender Form:
During working day 09.00 AM to 01.00 PM
from 26.05.2017 to 17.06.2017.

Last date and time for submission of Sealed
Tender in the Tender Box kept at Office of
the JNV, Nayagarh : 14.00 hrs on 19.06.2017.

Date of opening of Sealed tender: On
20.06.2017 at 10.30 AM in the Office of JNV,
Nayagarh.

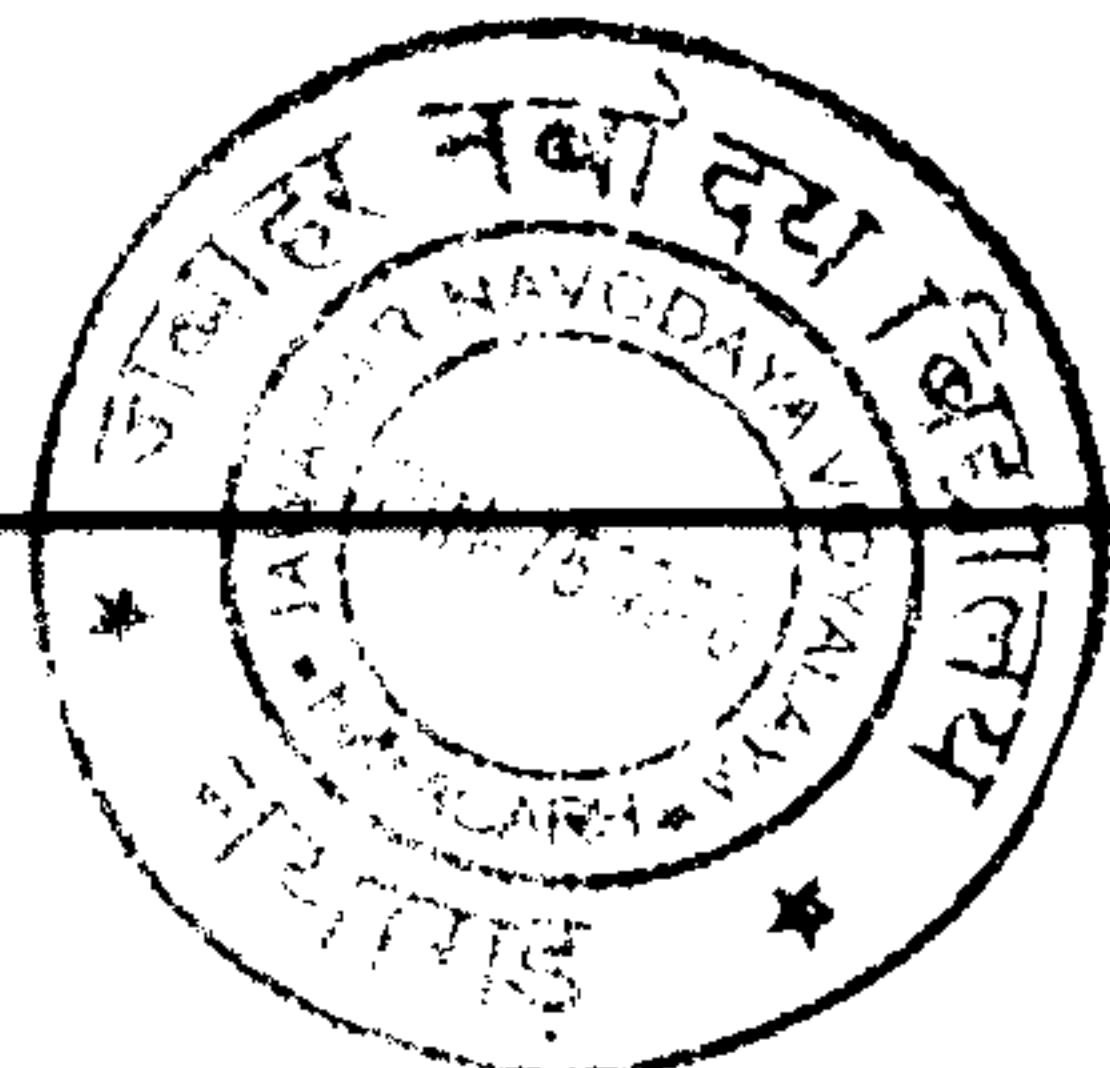


TENDER FOR THE SUPPLY OF "HIRING OF VEHICLE"

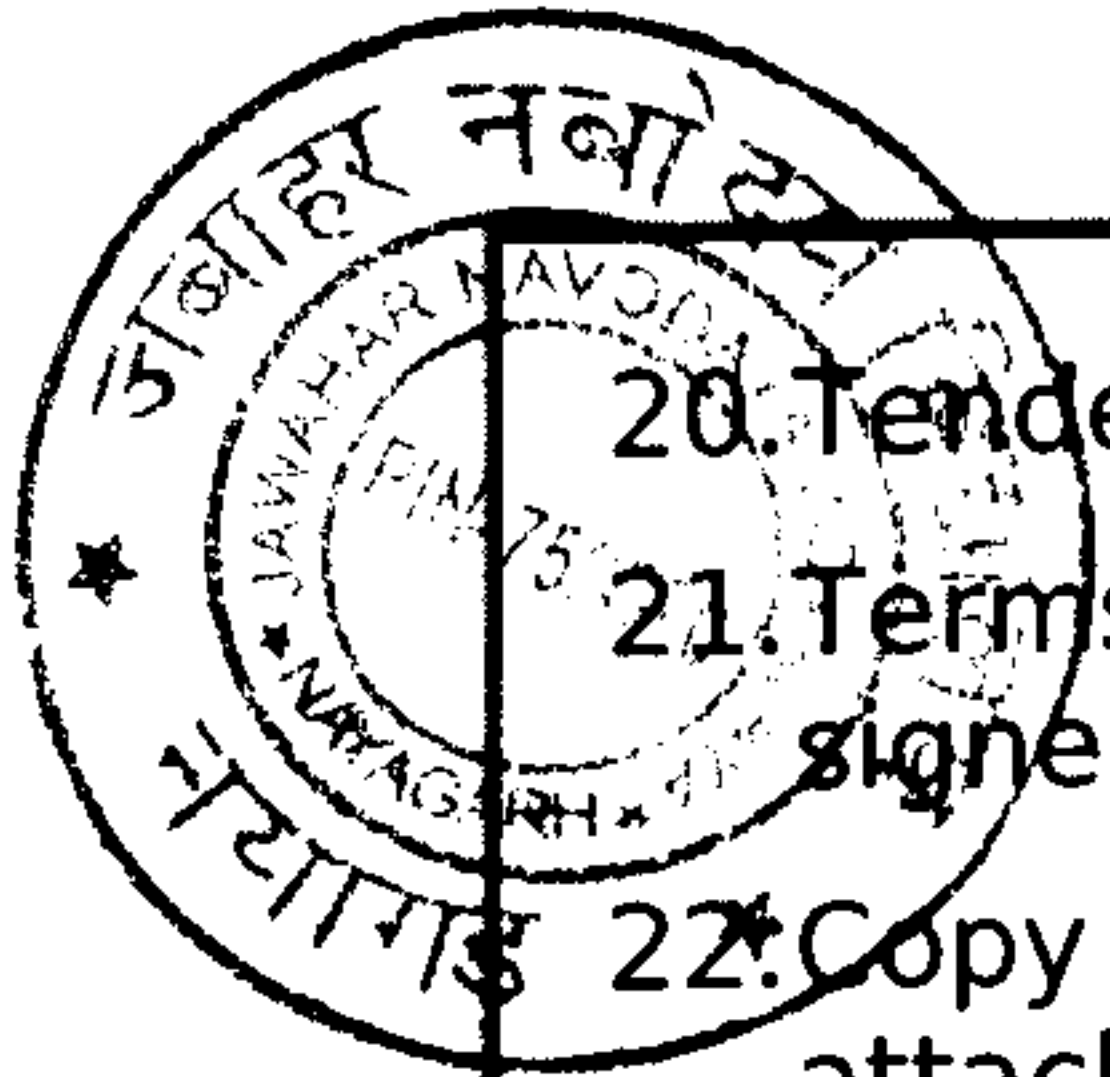
1. Sealed tenders for the engagement of Vehicle on contract basis shown in the attached statement (contract agreement conditions) are invited by the undersigned on behalf of Navodaya Vidyalaya Samiti upto **14.00 P.M Date: 19.06.2017**. The tender should be sent under strong sealed cover marked as **"TENDER FOR THE ENGAGEMENT OF VEHICLE ON CONTRACT BASIS"** and not by the name. The date and time of opening of tender will be on **20.06.2017 at 10.30 AM**.
2. The tender should be submitted according to the terms and conditions specified in paragraph 3 to 22, unless otherwise specified in otherwise in the Tender, it shall be constructed that the terms and conditions stipulated hereunder have been agreed to.
3. The party has to agree to engage the Vehicle Bearing No. _____ for the bonafide use of the Vidyalaya on contract basis on yearly basis for maximum period of 10 months excluding the summer vacation. The payment will however, be made on pro-rates monthly basis where ever is applicable.
4. No charges will be claimed for reporting the vehicle and discharging the vehicle from the owners point to the Vidyalaya or vice-versa. Vidyalaya will bear only the fuel cost after engagement of the vehicle in the Vidyalaya.
5. There should not be any overwriting, corrections in the tender. If a figure is to be amended, it should be neatly scored out and then revised figure should be written above and the same should be attested with full signature and date. In the absence of the attested signature the tender is liable to rejected.
6. The undersigned doesn't bind himself to accept the lowest tender and reserves the right to accept the tender in whole or in part.
7. On acceptance of the tender it will become a contract and the contractor shall be bound by the terms and conditions of the tender and the provision of G.F.R.

JNV, NAYAGARH

8. The Tenderer should submit his/her tender form along with Earnest Money Deposit(EMD) amounting ₹ 5000/- (Rupees Five Thousand Only) only in the form of Bank Draft/Bankers cheque in favour of the Principal, Jawahar Navodaya Vidyalaya, Nayagarh payable at Nayagarh/or deposit in the vidyalaya Account No.3368101002398 IFSC Code CNRB0003368 Canara Bank, Nayagarh which will be refunded in the event of rejection of the tender. The earnest money will be forfeited in the event of failure to comply with the contract. In the event of the tender being accepted the earnest money will be adjusted towards security deposit.
9. The vehicle must be Bolero and year of manufacture is 2014-15 onwards, which can accommodate at least 8+1 persons and can be able to carry the urgent required materials for the Vidyalaya.
10. The Vidyalaya will bear only the cost of diesel for the distance actually covered / plied for official use. All other liabilities including wages of driver, oil and lubricants, maintenance & repairs, replacement of parts and servicing, obligations on account of Motor Vehicle act and other related act like Labour Laws, Road Tax, Insurance Laws (Like insurance of Vehicles in accident, theft, fire etc) shall be the sole responsibility of the owner/party.
11. The vehicle contract will be valid till 30th April 2018.
12. The Vehicle shall remain in the campus of JNV on 24 hours basis and will be parked in the premises during the period of contract.
13. The driver of the vehicle shall remain present 24 hours in the campus. No leave shall be allowed to the driver without substitute which is to be provided by the owner.
14. That, the Driver of the vehicle can be provided accommodation wherever possible in the campus of JNV. Driver will be allowed to avail mess facility for food purpose only on payment basis on request.
15. Maximum of one day per month shall be permitted for maintenance/servicing of the Vehicle. The vehicle shall not be sent for repairs for more than four days at a stretch. Alternate vehicle should be provided by the owner during such period. Failure to provide alternate vehicle shall lead to recovery of actual hiring charges of an alternate vehicle per day or ₹ 500.00 per day, or whichever is higher. Owner, shall furnish a refundable security deposit of ₹ 10,000.00 (Rupees ten thousand only) or one month's hiring charges of the Vehicle whichever higher, to the concerned JNV for this purpose.
16. That, the use of the Vehicle will normally be restricted to the state for which it is hired and or Vidyalaya purpose only.
17. The owner shall be responsible for efficient and diligent services. In case the services are not found satisfactory at any stage, the JNV is at liberty to cancel the contract any time by giving one month notice to the owner. Similarly the owner can terminate the contract by giving one month's notice in writing to the JNV.
18. The owner of the Vehicle should submit the photo copy of PAN card. The Income tax/Service tax will be deducted from the monthly payment as admissible. Income tax i.e. TDS will be deducted from the payment bill as per Govt. of India Rules applicable from times to times (i.e @ 2.03 %. If the vehicle owner is having PAN CARD, failing which 20% will be deducted towards Income Tax from the total payment) **SUBMISSION OF PAN CARD IS MANDATORY BEFORE PAYMENT**
19. The driver engaged by the owner for running the Vehicle for the JNV must possess a valid driving license for the type of vehicle and his credentials must be verified by the police before engagement. The owner shall be responsible for proper conduct of the driver and will change the driver in case his conduct is reported as improper by the Principal of JNV at any time taking into account norms of the co-educational residential institution. In case the conduct of the driver is found unsatisfactory and he is not replaced within three days of receipt of a written report in this regard from the Principal, JNV, Nayagarh the Vidyalaya shall be at liberty to cancel the contract on this ground without any further notice to the owner.



JNV, NAYAGARH



20. Tender which do not comply with the above conditions are liable to be rejected.

21. Terms and conditions of tender paper must be submitted with the leased tender duly signed by the proprietor with seal in every page.

22. Copy of Money receipt of JNV, Nayagarh through which the tender bid purchased must be attached with the tender form.

23. Disputes, if any, relating to tender matters are subject to the jurisdiction of Nayagarh only.

24. The Chairman of the purchase advisory committee reserves the right to cancel the tender already finalized.

25. The sealed tender should invariably contain the following documents.

I. Envelope-I should contain the following.

- Photocopies of the Purchase Bill of the Vehicle.
- Photocopies of the Registration of the Vehicle with the Road Transport Officer.
- Details of proof about the make, model and year of manufacture of the Vehicle.
- Details of seating capacity and load carrying capacity of the vehicle.
- Photocopies of the Insurance policy (1st Party, 2nd Party, 3rd Party) with validation period up to the contract period.
- Valid driving license of the driver to be engaged.
- Pan card of the owner of the Vehicle.
- Road Tax Clearance certificate of the vehicle.
- Money receipt of the cost of tender paper purchased.
- E.M.D of ₹ 5000/- in shape of Bank Draft /Banker Cheque in favour of the Principal, Jawahar Navodaya Vidyalaya, Nayagarh payable at Nayagarh/or deposit in the vidyalaya Account No.3368101002398 IFSC Code CNRB0003368 Canara Bank, Nayagarh.

II. Tender paper for Hiring of Vehicle/Rate quoted should be kept in Envelope-II.

III. Both the envelopes should be sealed in one packet and in absence of any document the tender is liable to be rejected.

Principal

Jawahar Navodaya Vidyalaya
Nayagarh (Odisha)

N: B:- This tender terms and condition paper must be deposited along with the tender documents.

ज.न.वि., नयागढ़ / JNV, NAYAGARH

UNDERTAKING BY THE PARTY

We M/S _____ agree fully with the terms and conditions specified in paragraph No. 3 to 25 and enclosed the rates of items as per the list and specifications given by the Principal, Jawahar Navodaya Vidyalaya, Nayagarh (Odisha) in printed letters Head or in the same form.

Signature

Name of the Proprietor _____

Seal of the Firm _____

1. Witness

Signature: _____

Name: _____

Address: _____

Date: _____

2. Witness

Signature : _____

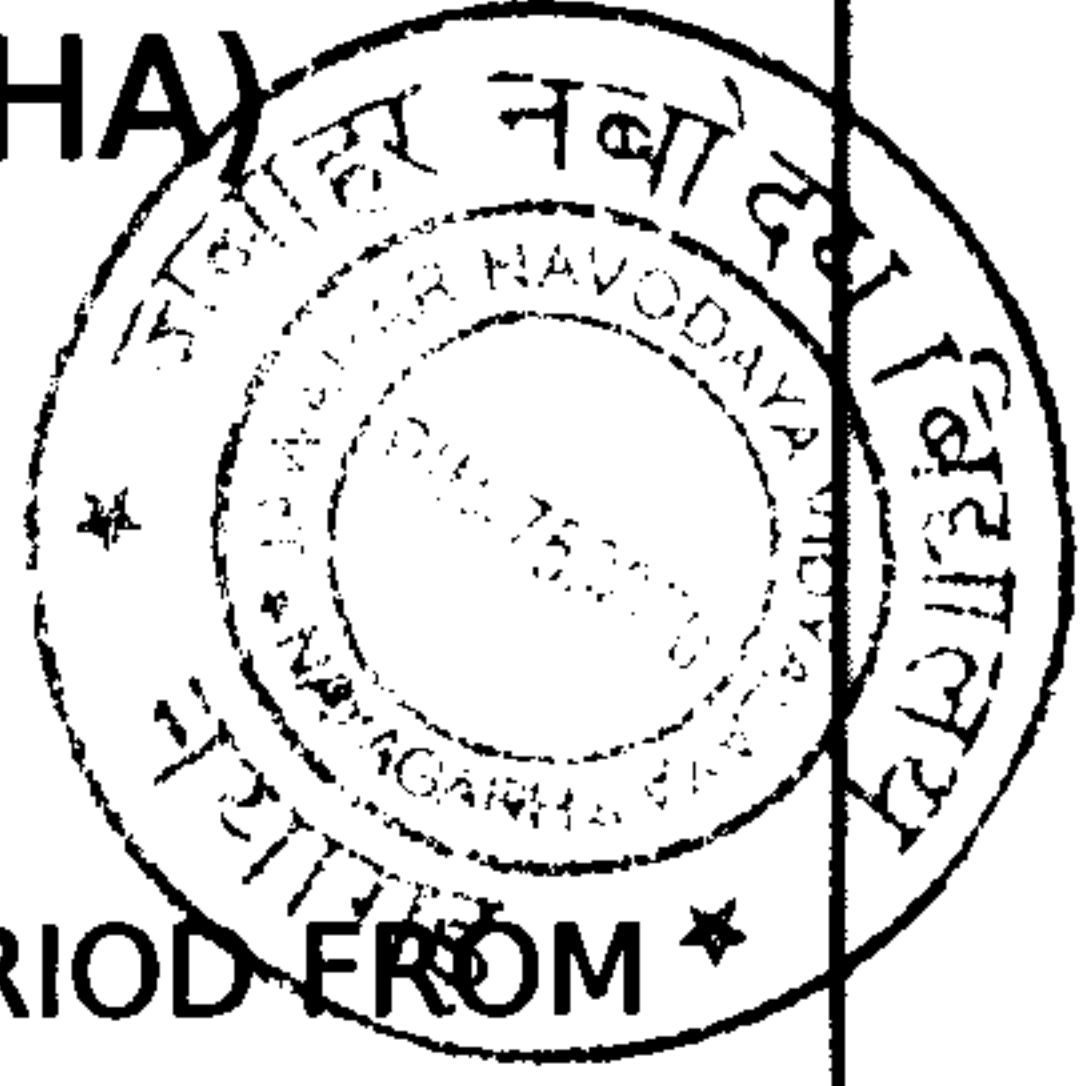
Name : _____

Address : _____

Date : _____

JNV, NAYAGARH

JAWAHAR NAVODAYA VIDYALAYA, NAYAGARH(ODISHA)



TENDER PAPER FOR HIRING OF VEHICLE ON CONTRACT BASIS FOR THE PERIOD FROM

01.07.2017 TO 30.04.2018

| | | |
|-----|---|-------------------------------|
| 01. | Name & Address of the party | |
| 02. | Registration Number of the Vehicle | |
| 03. | Model & Type of vehicle | |
| 04. | Year of Manufacture | |
| 05. | Date of purchase & make of Vehicle | |
| 06. | Seating capacity | |
| 07. | Total load carrying capacity in kg | |
| 08. | Type of Insurance Policy (1 st Party, 2 nd Party, 3 rd Party) valid up to | |
| 09. | Rate of rent quoted per month | ₹ _____/- (Rupees _____ only) |
| 10. | Road mileage i.e the Kms run by the Vehicle per one liter of diesel | |
| 11. | The tender should be submitted according to the terms and conditions specified in the enclosed contract agreement & the contractor shall be bound to abide by the terms and conditions stipulated there in. | |
| 12. | The undersigned reserves the right to accept or reject any tender without assigning any reason thereof. | |

DECLARATION

I do hereby declare that, I have gone through the contract agreement & terms and conditions of Navodaya Vidyalaya Samiti and will abide by the terms and conditions as stipulated in the contract agreement for hiring of vehicle for Jawahar Navodaya Vidyalaya, Nayagarh(Odisha).

Signature _____

Name of the Party _____

Vehicle Regd. No _____

Date: _____

JNV, NAYAGARH

SPECIMEN COPY OF THE CONTRACT AGREEMENT

Agreement of hiring of contract vehicle for the Jawahar Navodaya Vidyalaya, Nayagarh (Odisha).

This agreement made on this _____ day of _____ between the Principal on behalf of Deputy Commissioner Navodaya Vidyalaya Samiti, Regional Office, Bhopal herein after referred as the party of the First part to the contract (Which expression shall unless excluded by or repugnant to the context deemed to include its successor in office or assignee) on one part.

AND

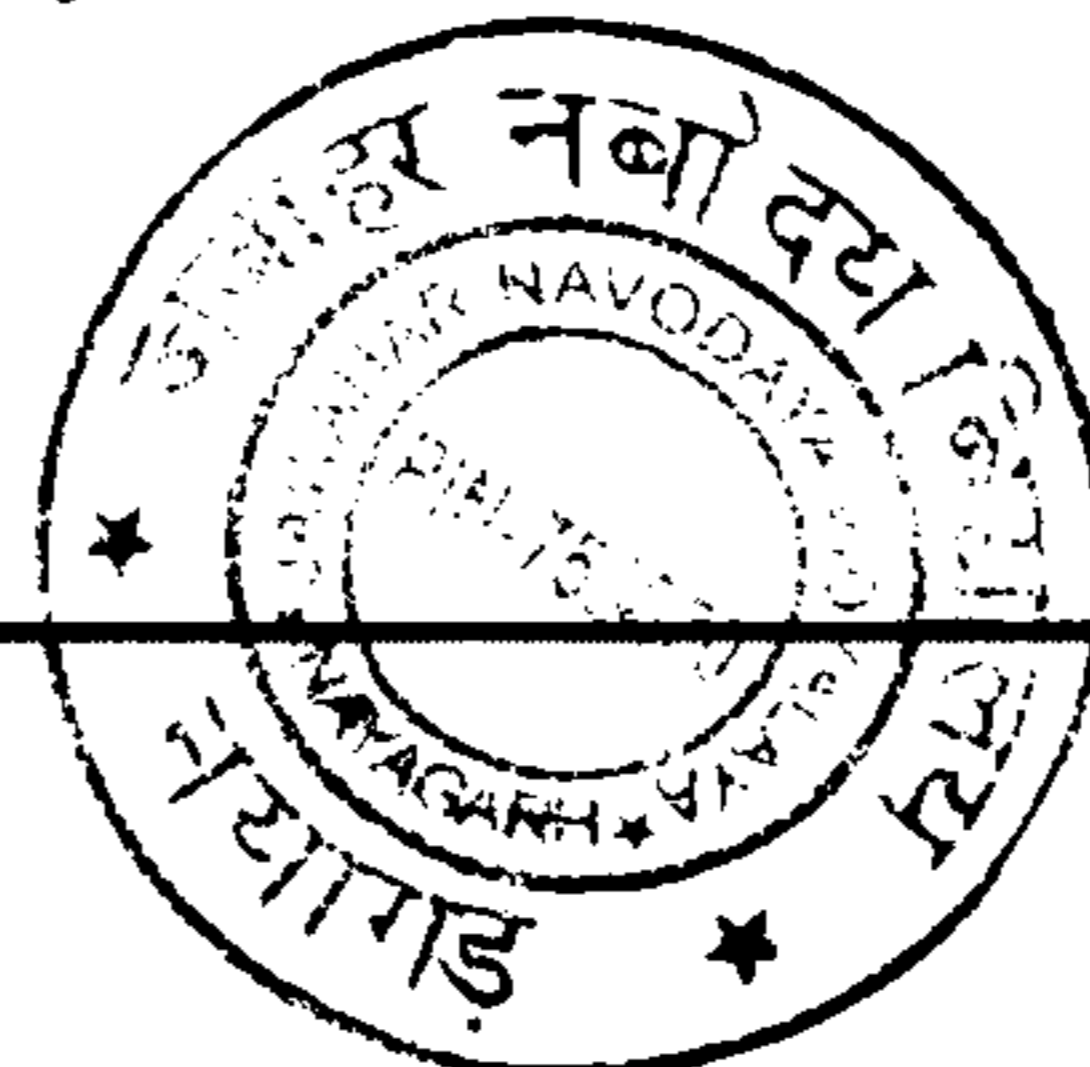
_____ (Name of the Party) a company/Firm Registered under Motor Vehicle Act with Registration No. _____ having its registered office at _____ through _____ its Director/Partner/Owner _____ (Which express shall unless excluded by or repugnant to the context be deemed to include its successor and permitted assignees) on the other part and hereinafter refer to as party of the second part to the contract.

Whereas the party of the first is responsible for management of JNV, which is fully residential institution providing education to children from Class VI to XII and it is desirous of hiring private Vehicle for Jawahar Navodaya Vidyalaya, Nayagarh located in the state of Odisha for transport of students and staff and for procurement of materials required for use in the Vidyalaya.

And whereas the party of the second part owns Public/Private transport is for use by other parties on payment of charges on hire basis.

NOW IT IS HEREBY AGREED BY THE PARTIES OF THE CONTRACT UNDER

1. That the party of the first part has agreed to hire vehicles no. _____ owned by party of the second part for bonafide use of Jawahar Navodaya Vidyalaya, Nayagarh (herein after referred to a JNV) on the payment ₹ _____ (Rupees _____ only) on yearly basis excluding the period of vacations of the Vidyalaya i.e for 10 months. The payment will, however be made on pro-rates monthly basis.
2. The vehicle make must be Bolero and year of manufacture is 2014-15 onwards.
3. That the Jawahar Navodaya Vidyalaya, Nayagarh will bear only the cost of diesel for the distance actually plied for official use. All other liabilities including wages of driver oil and lubricants maintenance repairs, replacement of parts and servicing, obligations on account of Motor Vehicle Act and other related Acts like labour laws, road tax insurance laws (like insurance of vehicles in accident, theft, fire etc.) shall be the sole responsibility of the owner/party of the second part.
4. That the present contract will be valid for a period of 10 months or till 30th April 2018 whichever is earlier unless terminated prior to expiry of this period as per terms set forth herein after.
5. That, the vehicle with driver shall remain in the campus of JNV on 24 hours basis. The Vehicle will be parked in the premises during the period of the contract.
6. That the driver of the vehicle can be provided accommodation wherever possible in the campus of Jawahar Navodaya Vidyalaya, Nayagarh. Driver will be allowed to avail mess facility for food purpose only on payment basis as per the written request of the owner.
7. That maximum of one day per month shall be permitted for maintenance/servicing of the vehicle. The vehicle shall not be sent for repairs for more than four days at a stretch. Alternate vehicle shall be provided by the party of the second part in case the non availability is for the period exceeding the specified period mentioned above. Failure to provide alternate vehicle shall lead to recovery of actual hiring charges of an alternate vehicle per day or ₹ 500.00 per day, or whichever is higher. Owner of the



JNV, NAYAGARH



vehicle shall furnish a refundable security deposit of ₹.10, 000/- or one month's hiring charges of the vehicle whichever is higher with the concerned JNV for this purpose.

8. That the use of the vehicle will normally be restricted to the state for which it is hired and for Vidyalaya purpose only.

9. That the owner party of the second part shall be responsible for efficient and diligent services. In case services are not found satisfactory at any stage, the party of First part shall be at liberty to cancel the contract any time by giving one month notice to the party of second part. Similarly party of second can terminate the contract by giving one month's notice in writing to the party of first part.

10. That the driver engaged by the party of the second part for running the vehicle for the JNV must possess valid driving license for type of vehicle and his credentials must be verified by the police before engagement. The owner/party of the second part shall be responsible for proper conduct of the driver and will change the driver in case his conduct is reported as improper by the Principal of Jawahar Navodaya Vidyalaya, Nayagarh at any time taking into account the norms of co-educational residential institution. In case the conduct of the driver is found unsatisfactory and he is not replaced within three days of receipt of a written report in this regard from the Principal of Jawahar Navodaya Vidyalaya, Nayagarh the party of the first part shall be at liberty to cancel the contract on this ground without any further notice of the same to the owner.

11. That any disputes, differences and other questions arising out of or in any manner related to or concerning this agreement which can not be settled amicably than unrecorded disputes or differences shall be referred to the arbitration of a single arbitration appointed by the party of the first part. The venue of such arbitration proceeding shall be at the utilized Vidyalaya where the vehicle is being utilized.

12. This agreement shall be effective as and when executed by or on behalf of both the parties.

IN WITNESS WHERE OF the parties here to have set their hands and seals on this contract on _____ day of _____ year.

FIRST PARTY

SECOND PARTY

WITNESS:-

01.

02.

JNV, NAYAGARH